

<h2 style="margin: 0;">STANDARD OPERATING PROCEDURE</h2> <h3 style="margin: 0;">SP03</h3> <h2 style="margin: 0;">CONCRETE WASHOUT</h2>
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ENVIRONMENTAL RISK ACTION PLAN	
Concrete Washout	
Objective	<ul style="list-style-type: none"> To comply with contractual and legislative requirements in relation to the washing out of concrete on various project construction sites
Legal, Contractual & Other Requirements	<ul style="list-style-type: none"> Contract Specification See 3.2 Legal Requirements in EMS
Targets	<ul style="list-style-type: none"> Zero spills or uncontrolled release of concrete. No instances of uncontrolled concrete washout
Responsibilities	<ul style="list-style-type: none"> Site Supervisors are required to ensure that an approved and prepared area is available. Subcontractors are required to ensure that the requirements of this Standard operating procedure are implemented for their operations. Subcontractors are required to advise Proline Site Supervisor of any concrete spills.
Controls (means & resources)	<ul style="list-style-type: none"> Concrete washout to be constructed with geo-fabric lining and bunded. Location of washout to be at least 20m away from any drainage line or stormwater system, if this is unachievable a concrete washout "Pumper Dumper" type system must be used. Washout to be constructed to the dimensions of 6m x 3m x .5m deep prior to commencement of concrete works. Washout to be barricaded off on all sides when not in use to prevent unauthorised entry Washout to be inspected daily to ensure residual water levels doesn't exceed 75% of capacity. Record of daily inspection to be kept in Site Supervisor daily Site Safety Checklist Doc No: OHS013.14 or Day Report Doc No: OHS044 when concrete washout is being undertaken. Washout to be cleaned when the capacity has been reduced below 25%. Cleaning of washout to involve, removal of spoiled geo-fabric material and disposed off in licensed landfill. Waste concrete shall be returned to the batch plant or concrete recycler. This standard operating procedure is to be distributed to the concrete truck drivers prior to commencement on site. Where concrete supply is the responsibility of a subcontractor on site, they shall arrange for this or their own internal procedure to be distributed to the relevant supplier Concrete washout to comply with the DECC Guidelines
Timeframe	<ul style="list-style-type: none"> Duration of site works.

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Monitoring & Reporting	<ul style="list-style-type: none">• Weekly inspections to be recorded on the Daily Site Safety Checklist Doc No: OHS013.14• Complaints to be recorded on form Environmental Incident and Complaint Report ENV026.• A register Incident / Accident Register Doc No: OHS052 will be maintained for all incidents or complaints.• Monthly project status briefs to be provided to the clients representative and stakeholders if required under the contract.
Review & Evaluation	<ul style="list-style-type: none">• In order to ensure this procedure remains effective, it will be reviewed by Senior Management on an annual basis or in the event of a major environmental incident, changes in legislation or if raised by workers concern/s.

Version Control

Date	Version	Owner	Comments
29.03.11	1	Michelle Murphy	For Issue
23.12.13	2	Michelle Murphy	Management Review
18.05.15	3	Michelle Murphy	Management Review
20.08.18	5	Michelle Murphy	ISO Accreditation Review
09.09.19	6	Michelle Murphy	Management Review
03.02.22	7	Michelle Murphy	Management Review
13.12.24	8	Michelle Murphy	Management Review