

<p><b>STANDARD OPERATING PROCEDURE</b></p> <p><b>SP014</b></p> <p><b>WEED MANAGEMENT</b></p>
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<b>ENVIRONMENTAL RISK ACTION PLAN</b>	
<b>Weed Management</b>	
<b>Objective</b>	<ul style="list-style-type: none"> <li>• To comply with contractual and legislative requirements in relation to weed management on the various project sites</li> </ul>
<b>Legal, Contractual &amp; Other Requirements</b>	<ul style="list-style-type: none"> <li>• Contract Specification</li> <li>• See 3.2 Legal Requirements in EMS</li> </ul>
<b>Targets</b>	<ul style="list-style-type: none"> <li>• Reduce weeds onsite.</li> </ul>
<b>Responsibilities</b>	<ul style="list-style-type: none"> <li>• Site Manager are required to ensure that the requirements of this standard operating procedure are implemented</li> <li>• Subcontractors are required to ensure that the requirements of this EMP are implemented for their operations.</li> <li>• The Project Manager is responsible for providing updates on the status of the project to the relevant stakeholders.</li> </ul>
<b>Controls (means &amp; resources)</b>	<ul style="list-style-type: none"> <li>• Stabilise and cover cleared areas with mulch, weed mat or similar product to prevent weeds from germinating</li> <li>• Undertake regular site clean ups.</li> <li>• Implement a weed treatment process, methods that may be used include, but are not limited to:                             <ul style="list-style-type: none"> <li>• Herbicide/chemical mix application ie Eco Slayer</li> <li>• Manual techniques such as digging &amp; hand-pulling</li> </ul> </li> <li>• Provide and regularly check spill kit supplies if spraying is implemented. Ensure the kits are not being used for litter and that they are clearly visible.</li> <li>• Undertake a documented inspection to assess site environmental controls and identify improvements to controls or work methods</li> </ul>
<b>Timeframe</b>	<ul style="list-style-type: none"> <li>• Duration of site works.</li> </ul>
<b>Monitoring &amp; Reporting</b>	<ul style="list-style-type: none"> <li>• Monthly Waste Report Doc No: ENV033 to be provided to the Systems Manager</li> <li>• Weekly inspections to be recorded on the Daily Site Safety Checklist Doc No: OHS013.14</li> <li>• Monthly Management Inspections recorded on Form Doc No: OHS113</li> <li>• Monthly project status briefs to be provided to the clients representative and stakeholders if required under the contract.</li> <li>• Environmental Inspections / Audits undertaken by the Client Representative</li> </ul>
<b>Review &amp; Evaluation</b>	<ul style="list-style-type: none"> <li>• In order to ensure this procedure remains effective, it will be reviewed by Senior Management on an annual basis or in the event of a major environmental incident, changes in legislation or if raised by workers concern/s.</li> </ul>

**Version Control**

<b><i>Date</i></b>	<b><i>Version</i></b>	<b><i>Owner</i></b>	<b><i>Comments</i></b>
29.11.13	1	Michelle Murphy	For Issue
23.12.13	2	Michelle Murphy	Management Review
18.05.15	3	Michelle Murphy	Management Review
20.08.18	5	Michelle Murphy	ISO Accreditation Review
09.09.19	6	Michelle Murphy	Management Review
03.02.22	7	Michelle Murphy	Management Review
13.12.24	8	Michelle Murphy	Management Review